



OMBUDSMAN FOR CHILDREN'S OFFICE (OCO)

OCO Appeal Request Checklist

Please read the checklist below and fill in the details to help us consider your appeal request.

You should return this sheet along with all other information or documents which you feel supports your request for an appeal

You have 1 month from the time that we write to you concluding the preliminary examination to appeal the decision. Appeal requests received later than that will be considered at the discretion of the Appeals Manager.

Further Details on the OCO Appeals Policy and Procedure are available on www.oco.ie or by contacting OCO on 01 865 6800.

Checklist

NAME:

CONTACT DETAILS:

NAME OF CHILD COMPLAINT RELATES TO:

In deciding whether to review or re-open a case, you must show that at least one of the following apply:

• new relevant evidence/information has become available which might have had a bearing on the original decision in the case or	
• there was a failure on the part of the Office to examine a relevant and substantial issue or	
• there was a failure on the part of the Office to obtain relevant and necessary information from the body concerned or	
• the body's stated position is incorrect (this should be supported by evidence, where possible) or	
• the complaint has been misinterpreted or misunderstood by the Office or	
• the decision of the Office was incorrect or unreasonable in the context of the complaint made or the particular circumstances of the case	

(Please indicate which you feel is/are appropriate grounds for your appeal)